

Requirements for an abstract on the topic of a prospective dissertation for individuals applying to a Doctoral Program

1. The topic and content of the abstract should correspond to the profile of the specialty. The topic of the abstract should not coincide with the title of the defended master's thesis.
2. The abstract should be written in Kazakh or Russian.
3. The size of the abstract should be 25–30 pages at least.
4. Information to be included in the abstract is the following:
 - relevance and novelty of the topic;
 - formulation of the object, subject, goal and objectives of the work;
 - research methodology;
 - the degree of certainty of the research topic;
 - expected result, practical significance of the study;
 - list of sources used with indication of output data (title, place and year of publication, number of pages).
5. Format: line spacing – single. The font color: black. The font: "Times New Roman". Size: 14. Page margins: right – 10 mm, left – 30 mm, top and bottom – 20 mm. Indented line should be the same throughout the text.
6. The text should highlight the structural parts of the work, reflecting the essence of the study – introduction, main body and conclusion as well as headings and subheadings.
7. The abstract should contain: title page, table of contents, summary, introduction, main part (sections), conclusions (final part), appendices and numbered list of sources used.
8. The title page should contain the following information: topic, code and name of the specialty, last name and first name, city, year of drafting. There should be no page number on the title page. **Attached is a sample title page.**
9. Table of contents – page numbers for individual sections should be indicated.
10. The summary should briefly describe the study. It is important to state in it the goals and objectives, the facts and results of the study, and also to emphasize the relevance of the topic. Size – 40-50 words. The summary should be provided in two languages: Kazakh and Russian.
11. All footnotes or subscript notes should be placed on the same page they refer to.
12. The citation material of the abstract should be drawn up in accordance with the academic work standards (footnotes indicating the literary source, page numbers are required). Quoted material should not exceed 20% of the total text of the abstract.
13. Sections, subsections of the abstract should have headings, they should clearly and concisely reflect the content of sections and subsections. Headings of sections and subsections should be printed on a separate line with a capital letter without a dot at the end, no underlining.

14. Numbering: Pages should be numbered with Arabic numerals, keeping continuous numbering throughout the text. The page number should be placed in the center of the bottom of the sheet without a dot.

15. Table design: all tables, if there are several of them, should be numbered with Arabic numerals within the entire text. The inscription "Table ..." indicating the serial number of the table should be placed above the upper right corner of the table. Tables should have thematic headings placed in the middle of the page and written with capital letters without a dot at the end.

16. Design of music notations: musical examples (if any) should be printed as an appendix to the abstract and not included in the main page of the abstract text. They should be numbered and centered.

17. Appendix: may contain music notations, tables, photographs, etc.

The defense of the abstract also includes possible issues on theory, history of music, musical folklore, contemporary music, musicology methodology related to the chosen research topic.

The abstract should be sent in electronic form (PDF) to the Science Department with a scientific justification for the future topic of the doctor dissertation by following mail: dinara.keshubayeva.75@mail.ru

The subject of the letter should indicate the following: "Abstract, full name, doctoral degree applicant."

All abstracts should be checked for plagiarism. The threshold percentage of the original text should not be less than 70%.

The deadline for submitting the abstract is August 3, 2025, the abstract is accepted once. The abstract will not be accepted again.

EVALUATION CRITERIA

The maximum score for the creative essay defense exam is 50 points. The minimum passing score is 25.

45–50 points (excellent)

The applicant should present an actual problem, demonstrate sufficient erudition, analytical thinking, knowledge of apparatus circuits, vision of problem-solving ways.

36–44 points (good)

The applicant well formulates the goal and objectives, logically sets out the main research provisions. However, demonstrates an insufficient level knowledge on the problems of theory, history and methodology of the issue under study.

25–35 points (satisfactory)

Poor understanding of the essence of the research problem, insufficient written academic presentation skills, insufficient argumentation of the relevance of the work.

0–24 points (unsatisfactory)

Lack of practical significance of the study, small size (10 or less pages), poor knowledge of the apparatus circuits, inconsistency of the topic to the specialty profile.

Title page sample

**MINISTRY OF CULTURE AND INFORMATION OF THE REPUBLIC OF
KAZAKHSTAN
RSI KURMANGAZY KAZAKH CONSERVATORY**

Topic: “....”

Code and name of the educational program

ABSTRACT

Drafted by: Full name

Almaty
2025