

Requirements to an Abstract on the Topic of a Master Student's Future Dissertation

1. The topic and content of the abstract must correspond to the profile of the specialty. The topic of the abstract should not coincide with the title of the defended thesis. It should reflect a broader issue. It is acceptable to use materials of the thesis (up to 50%)
2. The abstract shall be written in Kazakh or Russian.
3. The total work size: for the "Musicology", «Art-managment» specialty: 20-25 pages (including the title page, content and list of references), for Performing specialties: 15-20 pages of printed text (including the title page, content and list of references). It is possible to increase the size by no more than 2-3 pages.
4. Information to be included in the abstract:
 - relevance and novelty of the topic;
 - formulation of the object, subject, purpose and objectives of the work;
 - methodological base - analysis of recent publications and studies on the topic of the abstract, research methods, unresolved part of the issue;
 - practical significance of the study;
 - list of sources used with indication of output data (title, place and year of publication, number of pages).
5. Format: line spacing - single. The font color: black. The font: "Times New Roman". Size: 14. Page margins: right - 10 mm, left - 30 mm, top and bottom - 20 mm. Indented line shall be the same throughout the text.
6. The text should highlight the structural parts of the work, reflecting the essence of the study - introduction, main body and conclusion as well as headings and subheadings.
7. The abstract should contain: title page, table of contents, summary, introduction, main part (sections), conclusions (final part), appendices and numbered list of sources used.
8. The title page contains the following information: topic, code and name of the specialty, last name and first name, city, year of drafting. There shall be no page number on the title page. **Attached is a sample title page.**
9. Table of contents - page numbers for individual sections shall be indicated
10. The abstract should briefly describe the study. It is important to state in it the goals and objectives, the facts and results of the study, and also to emphasize the relevance of the topic. Size - 40-50 words. The summary shall be provided in two languages: Kazakh and Russian.
11. All footnotes or subscript notes shall be placed on the same page they refer to.
12. Citations shall be formatted in accordance with the scientific paper standards (footnotes indicating the literary source, page numbers are required). Quoted material shall not exceed 20% of the total text of the abstract.

13. Sections, subsections of the abstract should have headings, they should clearly and concisely reflect the content of sections, subsections. Headings of sections and subsections should be printed on a separate line with a capital letter without a dot at the end, no underlining.
14. Numbering: Pages should be numbered with Arabic numerals, keeping continuous numbering throughout the text. The page number is placed in the center of the bottom of the sheet without a dot.
15. Table design: all tables, if there are several of them, shall be numbered with Arabic numerals within the entire text. The inscription "Table ..." indicating the serial number of the table shall be placed above the upper right corner of the table. Tables shall have thematic headings placed in the middle of the page and written with capital letters without a dot at the end.
16. Design of music notations: musical examples (if any) shall be printed as an appendix to the abstract and not included in the main page of the abstract text. They should be numbered and centered.
17. Appendix: may contain music notations, tables, photographs, etc.

The defense of the abstract also includes possible questions on theory, history of music, musical folklore or teaching methods for special disciplines related to the chosen research topic.

The abstract must be sent in electronic form (PDF) to the Department of Science with a scientific justification for the future topic of the master's thesis by following mail: dinara.keshubayeva.75@mail.ru

The subject of the letter shall indicate the following: "Abstract, full name, master's degree applicant."

All abstracts shall be checked for plagiarism. The threshold percentage of the original text is not less than 65%.

The deadline for submitting the abstract is July 08, 2025, the abstract is accepted once. The abstract will not be accepted again.

EVALUATION CRITERIA

The maximum score for the creative essay defense exam is 35 points. The minimum passing score is 7.

– **27-35 points (excellent)**

The applicant must present an actual problem, demonstrate sufficient erudition, analytical thinking, knowledge of apparatus circuits and a vision of ways to solve the problem.

– **17-26 points (good)**

The applicant well formulates the goals and objectives, logically sets out the main provisions of the study. But at the same time, demonstrates an insufficient level of knowledge on the problems of theory, history and methodology of the issue under consideration.

- **7-16 points (satisfactory)**
Poor understanding of the essence of the research problem, insufficient written scientific presentation skills, insufficient argumentation of the relevance of the work.
- **0-6 points (unsatisfactory)**
Lack of practical significance of the study, small size (10 or less pages), poor knowledge of the apparatus circuits, discrepancy between the subject matter and the specialty profile.

Title page sample

**MINISTRY OF CULTURE AND INFORMATION OF THE REPUBLIC
OF KAZAKHSTAN
RSI KURMANGAZY KAZAKH NATIONAL CONSERVATORY**

Topic: "....."

Code and name of the educational program

ABSTRACT

Drafted by: Full name

Almaty - 2025