

Master's Degree and PhD Programs Admission Rules (2025-2026 Academic Year)

I. General provisions

1. These Rules are developed in accordance with the Law of the Republic of Kazakhstan dated July 27, 2007 On Education (article 5, subitem 11) and the Order of the Minister of Education and Science of the Republic of Kazakhstan dated October 31, 2018 № 600 On Approval of the Standard Rules on Admission to Academic Institutions and implement academic postgraduate programs and determine the order of admission to academic master's degree and PhD programs at Kurmangazy Kazakh National Conservatory (hereinafter - the Conservatory).

2. The contingent of master's and doctoral students shall be established through placing the state educational order for academic and teaching staff training and payment provided at the expense of citizens and by other sources.

3. A citizen of the Republic of Kazakhstan may apply for free postgraduate education on a competitive basis in accordance with the state educational order, if a citizen studies each of the academic levels (Master's degree, Doctoral degree) for the first time.

4. Admission of foreigners to Master's and Doctoral studies shall be provided on a paid basis. Foreigners' postgraduate education on a competitive basis in accordance with the state educational order shall be determined by international treaties of the Republic of Kazakhstan.

5. Admission of persons to the Magistracy shall be provided on a competitive basis according to the comprehensive test results (hereinafter referred to as "CT") and two admission creative exams in the profile of academic program groups.

The Comprehensive Testing (CT) is conducted in accordance with the Rules for Conducting Comprehensive Testing, approved by the Order of the Minister of Education and Science of the Republic of Kazakhstan dated May 8, 2019, No. 190 (registered in the State Registration Register of Regulatory Legal Acts under No. 18657).

CT is carried out by the National Testing Center of the Ministry of Science and Higher Education of the Republic of Kazakhstan (hereinafter referred to as the NTC) at the CT sites determined by the Ministry of Science and Higher Education of the Republic of Kazakhstan (hereinafter referred to as the MSHE RK).

An electronic certificate is issued based on the results of the CT, which is verified on the NTC website. Retaking entrance (creative) exams and CT during their period is not allowed

6. Admission of persons to Doctoral studies shall be provided on a competitive basis based on the results of two admission creative exams in the profile of academic program groups and the obligatory availability of the international foreign language certificate. Applicants must have an international certificate of foreign language proficiency and a KAZTEST certificate.

7. Those who have been awarded academic certificates in foreign academic institutions and will to enter Master's and Doctoral degree programs, should undergo the procedure of recognition or nostrification of academic certificates. The academic certificates issued by foreign academic institutions within the framework of international treaties (agreements) shall be recognized in the Republic of Kazakhstan.

8. An Admissions Office for accepting the documents and conducting admission exams shall be established. The Chairman of the Admissions Office shall be the Rector.

9. The Examination Boards shall be established for the period of creative exams and consist of the teaching staff holding a scientific degree (the doctor of sciences, the candidate of sciences or the doctor of philosophy, PhD in a corresponding profile) or an honorary title (the RK People's Artist, the RK Honored artist, the RK Merited Master of Arts).

10. Creative exams shall be held in classrooms equipped with audio/video recording devices.

11. Applications for the Master's degree are accepted from June 01 to July 08, 2025, and from October 28 to November 10, 2025. Applications for doctoral studies are accepted from July 03 to August 03, 2025, and from October 28 to November 10, 2025.

12. The Master's degree comprehensive test (CT) shall be conducted from July 20 to August 10, 2025 (registration for Complex Testing until July 08).

13. Dates of the Master's degree entrance exams: from July 16 to July 25, 2025, from November 21 to November 28, 2025 (schedule of creative entrance exams for summer admission to the Master's program on the Conservatory's website).

Dates of the doctoral entrance exams: from August 04 to August 20, 2025, from November 19 to December 11, 2025 (schedule of creative entrance exams for summer admission to doctoral studies on the Conservatory's website).

The admission period is effective until August 28, 2025.

14. An electronic certificate which can be confirmed on the website of the National Testing Center of the RK MES, shall be issued based on the CT results.

Admission creative exams and the CT retaking in the year of their passing is not allowed.

When applying for additional testing and the entrance exam, persons with disabilities with impaired vision, hearing, musculoskeletal system functions upon submitting a document proving such disability, approved by order of the Minister of Health and Social Development of the Republic of Kazakhstan dated January 30, 2015 No. 44 " On Approval of the Rules for Conducting Medical and Social Expertise" (registered in the Normative Legal Acts Register under No. 10589) shall additionally indicate the need to provide an assistant other than a discipline teacher.

II. Master's Program Admission Procedure

15. Applicants who have completed undergraduate educational programs in the field of Art are eligible for admission to the Master's program.

For the Art Management program, applicants are accepted who have completed undergraduate programs, excluding those in technical and medical specialties.

If applying for a Master's program in a different field than the undergraduate degree, the university determines the list of prerequisites required to master the relevant program.

For the Art Management Master's program, applicants from other undergraduate specialties are required to complete the following prerequisites: «Fundamentals of Management», «Fundamentals of Marketing», «History of Concert Management».

Prerequisites shall be studied on a paid basis. The prerequisite term shall be completed prior to study.

16. Those who are entering the Magistracy shall submit the following documents to the Conservatory Admissions Office both in person and through the Platonus Information System at <https://platonus.conservatoire.kz/registration.html> :

- an application addressed to the Rector (Annex 1);
- an academic certificate with a Transcript (original);
- an identity card (for identification purposes);
- six 3x4 size photos;
- a medical 075/u form certificate in electronic format approved by the Order No. KR DCM-175/2020. In case of restrictive measures, the introduction of the emergency state, the occurrence of emergencies of a social, natural and technogenic character on a certain territory, a medical certificate shall be provided directly to the academic institution upon end of the circumstances above;
- a document confirming employment (for persons with work experience);
- a copy of the identity card;
- scientific and creative portfolio (if any). (Appendix 2);
- an original copy of the original international certificate confirming the passing of a foreign language proficiency test in accordance with point 21 of these Rules (if any);
- an abstract on the topic of a future master's thesis in accordance with the requirements (Appendix 3); An abstract shall be submitted in hard and electronic copy (PDF) to the following e-mail: dinara.keshubayeva.75@mail.ru. **Until July 8, 2025, accepted once.**
- a list of works submitted for the examination in printed form (for performers);
- a receipt confirming the CT fee payment (registration for a complex test via the following link: app.testcenter.kz);
- a binder (paper, regular), medium size envelope, 6 folders.

Original copies shall be provided for verification together with copies of the documents specified in this clause. After verification, the originals shall be returned. The Admissions Office does not accept incomplete list of documents from applicants.

III. Doctoral Program Admission Procedure

17. Persons with a Master's degree and work experience of at least 9 (nine) months are accepted to the PhD program.

In case of entering a Doctoral program in the specialty different than the one of Master's degree, the Conservatory shall determine a list of prerequisites required to be completed for the relevant Doctoral degree program.

Prerequisites shall be studied on a paid basis. The prerequisites term shall be completed prior to study.

18. Those entering the Doctoral program shall submit the following documents to the Conservatory Admissions Office both in person and through the Platonus Information System at <https://platonus.conservatoire.kz/registration.html>:

- an application addressed to the Rector (Annex 1);
- an academic certificate with the Transcript (original);
- identity card (for identification purpose);
- an original copy of the international certificate confirming the passing of a foreign language proficiency test in accordance with point 22 of these Rules;
- original certificate proving passing the state language exam (KAZTEST), issued by the NTC (<http://kazakhtest.kz/kz/news/588676/> link to registration, except for foreign citizens.
- a medical 075-U form certificate approved by the Order No. RK DCM-175/2020.);

In case of any restriction measures taken due to the emergency situation, occurrence of any emergency situations of social, natural and technogenic nature at the specific area, a medical certificate shall be issued right in the academic institution immediately upon termination of such measures;

- six 3x4 size photos;
- a personal HR records and a notarized document confirming the employment history (for persons with work experience);
- • scientific and creative portfolio for the last 3 calendar years (if any), research plan, essay (Annex 4, 9);
- an abstract on the topic of the future Doctoral thesis in accordance with the requirements (Annex 5). **The deadline for submitting the abstract is August 3, 2025, accepted once.**
- a list of works submitted for the examination in printed form (for performers);
- a binder (paper, regular), medium size envelope, 6 folders.

Original copies shall be provided for verification together with copies of the documents specified in this clause. The original copies shall be returned after the verification.

The Admission Office does not accept an incomplete list of the documents from applicants.

In case of restrictive measures undertaken by the relevant state authorities, the introduction of the emergency state, the occurrence of emergency situations, the

documents for master's and doctoral studies shall be accepted remotely through the online PLATONUS Information system.

IV. Admission Examination Procedure

19. Those entering the Master degree program shall pass the following exams:

- CT (comprehensive test) which includes a foreign language test (optional English, German, French), a test to determine a study readiness (optional in Kazakh or Russian);
- two admission creative exams (abstract presentation and specialty exam).

Persons applying for a specialized master's program with instruction in Kazakh or Russian must take the Comprehensive Testing (CT), which includes a test in the profile of educational program groups in Kazakh or Russian, depending on their choice.

Persons applying for a specialized master's program in educational program groups that require creative preparation are not required to take the Comprehensive Testing (CT).

20. Those entering the Doctoral degree program shall pass two admission creative exams (abstract presentation and specialty exam).

21. Upon admission to the Master's program, the points of international certificates (if any) are converted into points in CT (**Annex № 8**):

Certificate confirming proficiency in a foreign language:

Persons applying for a master's or residency program: when applying to the Department of International Educational Cooperation:
certificate confirming proficiency in a foreign language.

English language proficiency:

International English Language Tests System Academic

(Интернационал Инглиш Лангудж Тестс Систем Академик) (IELTS Academic)

(АЙЛТС Академик), threshold – at least 6.0;

Test of English as a Foreign Language Institutional Testing Programm Internet-based Test (Тест ов Инглиш аз а Форин Лангудж Инститиуционал

Тестинг програм Интернет бейзид тест) (TOEFL IBT)

(ТОЙФЛ АЙБИТИ), threshold – the threshold score is at least 60 points;

German language proficiency:

Deutsche Sprachpruefung fuer den Hochschulzugang (дойче

щпрахпрюфун фюр дейн хохшулцуган) (DSH) (ДЙСИЭИЧ)

– at least B2;

TestDaF-Pruefung (тестдаф-прюфун) (TDF) (ТЙДИЭФ,) –

at

least

B2;

French language proficiency:

Test de Français International (Тест де франсэ Интернациональ) (TFI) (ТФИ) – at least level B2 in the reading and listening sections;

Diplome d'Etudes en Langue française (Диплом дэтюд ан Ланг франсэз) (DELF) (ДЭЛФ) – at least B2;

Diplome Approfondi de Langue française (Диплом Аппрофонди де Ланг Франсэз) (DALF) (ДАЛФ) - at least B2;

Test de connaissance du français (Тест де коннэссанс дю франсэ) (TCF) (ТСФ) – at least B2;

22. Those entering the Doctoral degree program shall provide the international foreign language certificate proving their level (English, German, French) on the following programs:

International English Language Tests System Academic (Интернашнал Инглиш Лангудж Тестс Систем Академик) (IELTS Academic) (АЙЛТС Академик), threshold – at least 5.0;

Test of English as a Foreign Language Institutional Testing Programm Internet-based Test (Тест ов Инглиш аз а Форин Лангудж Инстительшнал Тестинг програм Интернет бейзид тест) (TOEFL IBT) (ТОЙФЛ АЙБИТИ), threshold – at least 35 points;

Test of English as a Foreign Language Institutional Testing Programm (Тест ов Инглиш аз а Форин Лангудж институшинал тестинг програм) (TOEFL ITP) (ТОЙФЛ АЙТИПИ), threshold – at least 417;

TOEIC (Test of English for International Communication (Тест ов Инглиш фо Интернейшнал комуникэйшн)), пороговый балл – не менее 550;

Duolingo English Test (Дуолинго Ингиш тест), threshold – at least 80;

German language proficiency:

Deutsche Sprachprüfung fuer den Hochschulzugang Niveau B1 (дойче шпрахпрюфун фюр дейн хохшулцуган ниво B1) (DSH, Niveau B1) (ДЙСИЭИЧ, ниво B1) – at least B1;

TestDaF-Prüfung Niveau B1 (тестдаф-прюфун ниво B1) (TDF Niveau B1) (ТЙДИЭФ, ниво B1) – at least B1;

French language proficiency:

Test de Français International (Тест де франсэ Интернациональ) (TFI) (ТФИ) – не ниже уровня B1 by reading and listening sections;

Diplome d'Etudes en Langue française (Диплом дэтюд ан Ланг франсэз) (DELF) (ДЭЛФ) – at least B1;

Diplome Approfondi de Langue française (Диплом Аппрофонди де Ланг Франсэз) (DALF) (ДАЛФ) – не ниже уровня B1;

Test de connaissance du français (Тест де коннэссанс дю франсэ) (TCF) (ТЦФ) – at least B1.

The Persons certified for TOEFL ITP (Test of English as a Foreign Language Institutional Testing Program) shall take additional English test before the entrance exam to doctoral studies.

The English test tasks in the additional testing contain 100 questions. The maximum number of points shall be 100.

Additional English test shall be assessed in the form of “admission” or “non-admission”. To obtain an “admission” rating the score must be at least 75 points.

Additional English test shall be provided by the NTC in organizations designated by the authorized body in the field of education.

The date, time and place of passing additional testing for knowledge of English are brought to the attention of applicants through their personal account.

In case of providing an incomplete list of documents specified in this paragraph, the selection committee would not accept entrant's documents.

Preliminary selection of doctoral entrants by educational organizations in the field of healthcare and higher and postgraduate education shall be provided before the entrance examinations from February 1 to May 31 of the calendar year.

23. The candidates shall enter exams as per a list and facilitated by the technical secretary of the admission office;

- Upon entering an exam, each applicant must present a copy of their ID to the camera;
- The course of an exam shall be regulated and provided by the Chairman of the Subject Board; the Secretary of the Subject Board maintains both the minutes of the exam and minutes of the discussion;
- At the end of the discussion, the Secretary of the Subject Board shall enter the final points in the Minutes and in the presence of the Board members on camera loudly and clearly announce the scores for each applicant. The document shall be sent no later than an hour after the discussion is completed.
- Applicants shall be notified of the awarded grades through the conservatory website;
- In order to avoid corruption risks the course of exams shall be recorded from the screen by cameras purchased specifically by the Conservatory for admission exams. IT Department and the Admissions Board shall be responsible for the video recording.

In case of the same competitive points indicators, the priority right for enrollment shall be given to persons with the highest score according to the results of two creative exams.

In case of the same scores in two creative exams, the priority right shall be given to persons with the highest score in a foreign language and a test to determine readiness to learn (complex testing). Then the GPA in the attachment to the diploma (previous level of education) shall be taken into account. In addition, scientific achievements that correspond to the profile of the chosen specialty – scientific publications; scientific innovations certificates; certificates of awarding scientific scholarships, grants; certificates/diplomas for participation in scientific conferences and competitions shall be taken into account.

V. THE APPEALS BOARD PROCEDURE

25. During the examination period, in order to comply with the special and (or) creative exams requirements, to resolve controversial issues, to protect the rights of persons taking the relevant exams, an Appeals Board consisting of an odd number of members including a Chairman, shall be established by the order of the Conservatory Rector or by Acting Rector.

- The Appeals Board consisting of the Conservatory academic staff representing each academic program shall be established for several related academic programs;
- An appeal submitted to the Chairman of the Appeals Board personally by a person who passed the special or creative exam, shall be accepted until 13.00 o'clock of the next day after the special or creative exam results were announced and shall be considered by the Appeals Board within one day.
- To handle the appeals received the Appeals Board shall have the right to request video/audio recording of the applicant's performance, minutes, video recording of the discussion process and other documents required for objective decision to be made;
- The decision of the Appeals Board shall be deemed competent if at least two thirds of its members are present at the meeting. The decision on appeal contesting results of the special or creative exams shall be made by a majority of the Board members present. In case of the Appeals Board members' equal votes the Chairman's vote shall be decisive. The work of the Appeals Board shall be documented in the form of Minutes and signed by the Chairman and all Board members present.
- The decision of the Appeals Commission shall be deemed valid if at least two thirds of its members are present at the meeting. The decision on the appeal of disagreement with the results of a special or creative exam is taken by a majority of votes from the number of members of the commission present. In case of equality of votes of the members of the appeal commission, the vote of the Chairman shall be decisive. The work of the appeal commission shall be documented in a protocol signed by the Chairman and all present members of the commission.
- Based on the results of the appeal considered, the commission shall notify the applicant who filed the appeal of the decision made no later than 18-00 of the next day.

VI. Admission Procedure

Master's programs

Those who have scored the highest points in CT and (or) the entrance exam and (or) creative exams shall be enrolled for training under the state educational order on a competitive basis:

for scientific and pedagogical master's programs including for academic programs groups that require creative training, for academic programs groups – at least 75 points. For the scientific-pedagogical master's program, including educational program groups that require creative preparation, the minimum required score is not less than 75 points. This includes a minimum of 25 points in the foreign language proficiency, at least 7 points in the first profile discipline, at least 7 points in the second profile discipline, and at least 7 points in the readiness-to-learn test.

Admission of persons in the magistracy for academic programs groups that require creative training on a paid basis shall be provided based on the CT results and creative exams in the profile of academic programs group: at least 75 points, while at least 25 points for foreign language, at least 7 points for the training readiness test, at least 7 points for each creative exam.

The maximum number of points for each creative exam should be 35.

Admission of persons to specialized master's programs with Kazakh or Russian as the language of instruction on a paid basis is carried out based on the results of the Comprehensive Test (CT) according to the 70-point rating scale for complex testing in specialized master's programs with Kazakh or Russian as the language of instruction, in accordance with Appendix 7-1 to the Rules (hereinafter referred to as Appendix 7-1): not less than 30 points. Additionally, regarding the profile of educational program groups: at least 7 points in the first profile discipline, and at least 7 points in the second profile discipline.

Persons entering the magistracy shall be enrolled in the HPRI, provided they pass the passing threshold mark established by the HPRI.

Doctoral studies

For doctoral studies under the state educational order on a competitive basis, persons who scored at least 75 points in the entrance exam shall be enrolled.

Persons in doctoral studies on a paid basis shall be enrolled based on an international certificate confirming foreign language skills in accordance with the pan-European competencies (standards) of foreign language proficiency and based on the results of an entrance exam in the profile of a group of doctoral academic programs and those who scored at least 75 out of a possible 100 points.

26. Persons who have scored at least 75 points (out of a maximum of 150 points) shall be enrolled on a competitive basis for studying in the magistracy under the state educational order.

27. Persons in doctoral studies shall be enrolled on the basis of an international foreign language certificate based on the results of two creative examinations and those who scored at least 50 out of the maximum 100 points (Appendix 7).

In case of equal competition scores, priority in admission to the doctoral program is given to persons who have the highest score in the entrance exam related to the profile of the educational program group. Then, points are considered for essays, academic achievements relevant to the educational program's profile, such as scientific publications in ranking scientific journals (1st and 2nd quartile according to the Journal Citation Reports database of the Web of Science by Clarivate Analytics for the last 3 calendar years), evidence of scientific developments, certificates for receiving scientific scholarships and grants, and certificates/diplomas for participation in scientific conferences and competitions.

28. To consider the applications of persons who do not agree with the results of creative exams and CT, an appeal commission is created, the composition of which is approved by order of the chairman of the Admissions Committee.

An application for appeal is accepted until 13:00 the next day after the announcement of the results of CT, creative exams and is considered within 1 (one) day from the date of application. **If a person fails to appear at a meeting of the appeal commission, his application is not considered.**

29. Issues not regulated by these Rules are independently resolved by the Admissions Committee.

30. Admission of foreign citizens to the magistracy, doctoral studies is carried out on a paid basis based on the results of an interview conducted by the admission committee until August 20, 2025. Enrollment is carried out until August 28, 2025.

Academic documents issued by foreign educational organizations are recognized or nostrified in the manner prescribed by law in accordance with the [Rules](#) for the recognition and nostrification of education documents approved by order of the Minister of Education and Science of the Republic of Kazakhstan dated July 19, 2021 No. 352 (registered with the Ministry of Justice of the Republic of Kazakhstan on 21 July 2021 No. 23626). Documents in a foreign language are provided with a notarized translation into Kazakh or Russian.

Academic documents issued by foreign educational organizations undergo the nostrification procedure in accordance with the procedure established by the legislation of the Republic of Kazakhstan after enrollment of persons during 1 (first) academic period of study.

To:
Acting Rector
of the Kurmangazy
Kazakh National
Conservatory
G.Tasbergenova
From:

(full name as appear in your identity card)

(home address)

(tel.: home, mobile)

(place of work)

Application

I hereby request your permission to pass the admission exams to the Master/
Doctoral Degree Program (scientific and pedagogical direction/profile direction)
(*underline as necessary*) under the curriculum (*write the name of the educational
program*)

on a budgetary, contractual basis (*underline as necessary*).

I choose the language of education – Kazakh / Russian (*underline it*)

All required documents are attached.

(date, signature)

Structure of the Academic Portfolio for Master Degree applicants

1. Authorship works are written works during the Bachelor program period (essays, abstracts, etc.); scientific articles; research works, etc. The portfolio may contain written opinions, articles reviews/written works of the applicant.

2. Academic mobility study results are prints of research and creative materials, documents characterizing involvement in the academic mobility process: participation in scientific conferences, seminars, master classes, competitions, festivals, other forms of testing the research results and various internships. The portfolio can contain programs of conferences containing a reference to the applicant's participation therein, indicating topics of his/her abstracts or other scientific reports, published report thesis, certificates, other documents confirming research and creative competencies, etc. Portfolio can also include photo reports from conferences, audio and video records of performances, presentation of scientific messages, live performances, etc.

3. Achievements' list is copies of official documents confirming the recognized achievements of an applicant: certificates, letters of appreciation and reference letters, participation certificates, scholarship certificates, academic scholarships orders, laureate diplomas, etc.

Requirements to an Abstract on the Topic of a Master Student's Future Dissertation

1. The topic and content of the abstract must correspond to the profile of the specialty. The topic of the abstract should not coincide with the title of the defended thesis. It should reflect a broader issue. It is acceptable to use materials of the thesis (up to 50%)
2. The abstract shall be written in Kazakh or Russian.
3. The total work size: for the “Musicology” specialty: 20-25 pages (including the title page, content and list of references), for Performing specialties: 15-20 pages of printed text (including the title page, content and list of references). It is possible to increase the size by no more than 2-3 pages.
4. Information to be included in the abstract:
 - relevance and novelty of the topic;
 - formulation of the object, subject, purpose and objectives of the work;
 - methodological base – analysis of recent publications and studies on the topic of the abstract, research methods, unresolved part of the issue;
 - practical significance of the study;
 - list of sources used with indication of output data (title, place and year of publication, number of pages).
5. Format: line spacing – single. The font color: black. The font: “Times New Roman”. Size: 14. Page margins: right – 10 mm, left – 30 mm, top and bottom – 20 mm. Indented line shall be the same throughout the text.
6. The text should highlight the structural parts of the work, reflecting the essence of the study – introduction, main body and conclusion as well as headings and subheadings.
7. The abstract should contain: title page, table of contents, summary, introduction, main part (sections), conclusions (final part), appendices and numbered list of sources used.
8. The title page contains the following information: topic, code and name of the specialty, last name and first name, city, year of drafting. There shall be no page number on the title page. **Attached is a sample title page.**
9. Table of contents – page numbers for individual sections shall be indicated
10. The abstract should briefly describe the study. It is important to state in it the goals and objectives, the facts and results of the study, and also to emphasize the relevance of the topic. Size – 40-50 words. The summary shall be provided in two languages: Kazakh and Russian.
11. All footnotes or subscript notes shall be placed on the same page they refer to.
12. Citations shall be formatted in accordance with the scientific paper standards (footnotes indicating the literary source, page numbers are required). Quoted material shall not exceed 20% of the total text of the abstract.

13. Sections, subsections of the abstract should have headings, they should clearly and concisely reflect the content of sections, subsections. Headings of sections and subsections should be printed on a separate line with a capital letter without a dot at the end, no underlining.
14. Numbering: Pages should be numbered with Arabic numerals, keeping continuous numbering throughout the text. The page number is placed in the center of the bottom of the sheet without a dot.
15. Table design: all tables, if there are several of them, shall be numbered with Arabic numerals within the entire text. The inscription "Table ..." indicating the serial number of the table shall be placed above the upper right corner of the table. Tables shall have thematic headings placed in the middle of the page and written with capital letters without a dot at the end.
16. Design of music notations: musical examples (if any) shall be printed as an appendix to the abstract and not included in the main page of the abstract text. They should be numbered and centered.
17. Appendix: may contain music notations, tables, photographs, etc.

The defense of the abstract also includes possible questions on theory, history of music, musical folklore or teaching methods for special disciplines related to the chosen research topic.

The abstract must be sent in electronic form (PDF) to the Department of Science with a scientific justification for the future topic of the master's thesis by following mail: dinara.keshubayeva.75@mail.ru

The subject of the letter shall indicate the following: "Abstract, full name, master's degree applicant."

All abstracts shall be checked for plagiarism. The threshold percentage of the original text is not less than 65%.

The deadline for submitting the abstract is July 08, 2025, the abstract is accepted once.

EVALUATION CRITERIA

The maximum score for the creative essay defense exam is 35 points. The minimum passing score is 7.

– **27-35 points (excellent)**

The applicant must present an actual problem, demonstrate sufficient erudition, analytical thinking, knowledge of apparatus circuits and a vision of ways to solve the problem.

– **17-26 points (good)**

The applicant well formulates the goals and objectives, logically sets out the main provisions of the study. But at the same time, demonstrates an insufficient level of knowledge on the problems of theory, history and methodology of the issue under consideration.

- **7-16 points (satisfactory)**
Poor understanding of the essence of the research problem, insufficient written scientific presentation skills, insufficient argumentation of the relevance of the work.
- **0-6 points (unsatisfactory)**
Lack of practical significance of the study, small size (10 or less pages), poor knowledge of the apparatus circuits, discrepancy between the subject matter and the specialty profile.

**MINISTRY OF CULTURE AND INFORMATION OF THE REPUBLIC OF
KAZAKHSTAN
RSI KURMANGAZY KAZAKH NATIONAL CONSERVATORY**

Topic: “.....”

Code and name of the specialty

ABSTRACT

Drafted by: Full name

Almaty – 2025

Structure of the Academic Portfolio for Doctoral Degree Applicants

1. Authorship works – written works performed during the Master program period (essays, abstracts, etc.); scientific articles; research works, etc. The portfolio may contain written opinions, reviews of articles/written works of an applicant.

2. Personal research archive is a collection of various auxiliary materials that is systematized and accompanied by explanations of an applicant, describing the formation of an empirical and source base of research:

- drafted bibliographies, abstracts (summaries, photocopies) of the main sources;
- a systematic list of references on the research topic;
- an analytical abstract on the research topic;
- systematized archives of newspaper and magazine cuttings, copies of Internet articles etc. on the research topic.

3. Academic mobility study results – prints of research and creative materials and documents characterizing the involvement in the academic mobility process: participation in scientific conferences, seminars, master classes, competitions, festivals, other forms of testing the results of research and various internships. The portfolio can include programs of conferences containing a reference to the applicant's participation therein, indicating topics of abstracts or other scientific reports, published reports thesis, certificates, other documents confirming the research and creative competencies, etc. Portfolio may also include photo reports from conferences, audio and video records of performances, scientific presentations and live performances, etc.

4. Achievements' list is copies of official documents confirming the recognized achievements of an applicant: certificates, letters of appreciation and reference letters, participation certificates, scholarship certificates, academic scholarships orders, laureate diplomas, etc.

Requirements to an Abstract on the Topic of a Doctoral Student's Future Dissertation

1. The topic and content of the abstract must correspond to the profile of the specialty. The topic of the abstract should not coincide with the title of the defended master's thesis.
2. The abstract shall be written in Kazakh or Russian.
3. The size of the abstract shall be 25-30 pages at least.
4. Information to be included in the abstract is the following:
 - relevance and novelty of the topic;
 - formulation of the object, subject, purpose and objectives of the work;
 - research methodology;
 - the degree of certainty of the research topic;
 - expected result, practical significance of the study;
 - list of sources used with indication of output data (title, place and year of publication, number of pages).
5. Format: line spacing – single. The font color: black. The font: “Times New Roman”. Size: 14. Page margins: right – 10 mm, left – 30 mm, top and bottom – 20 mm. Indented line shall be the same throughout the text.
6. The text should highlight the structural parts of the work, reflecting the essence of the study – introduction, main body and conclusion as well as headings and subheadings.
7. The abstract should contain: title page, table of contents, summary, introduction, main part (sections), conclusions (final part), appendices and numbered list of sources used.
8. The title page shall contain the following information: topic, code and name of the specialty, last name and first name, city, year of drafting. There shall be no page number on the title page. **Attached is a sample title page.**
9. Table of contents – page numbers for individual sections shall be indicated.
10. The summary shall briefly describe the study. It is important to state in it the goals and objectives, the facts and results of the study, and also to emphasize the relevance of the topic. Size – 40 -50 words. The summary shall be provided in two languages: Kazakh and Russian.
11. All footnotes or subscript notes shall be placed on the same page they refer to.
12. The citation material of the abstract shall be drawn up in accordance with the scientific work standards (footnotes indicating the literary source, page numbers are required). Quoted material should not exceed 20% of the total text of the abstract.
13. Sections, subsections of the abstract shall have headings, they shall clearly and concisely reflect the content of sections and subsections. Headings of sections

and subsections should be printed on a separate line with a capital letter without a dot at the end, no underlining.

14. Numbering: Pages shall be numbered with Arabic numerals, keeping continuous numbering throughout the text. The page number shall be placed in the center of the bottom of the sheet without a dot.
15. Table design: all tables, if there are several of them, shall be numbered with Arabic numerals within the entire text. The inscription "Table ..." indicating the serial number of the table shall be placed above the upper right corner of the table. Tables shall have thematic headings placed in the middle of the page and written with capital letters without a dot at the end.
16. Design of music notations: musical examples (if any) shall be printed as an appendix to the abstract and not included in the main page of the abstract text. They should be numbered and centered.
17. Appendix: may contain music notations, tables, photographs, etc.

The defense of the abstract also includes possible issues on theory, history of music, musical folklore, contemporary music, musicology methodology related to the chosen research topic.

The abstract must be sent in electronic form (PDF) to the Department of Science with a scientific justification for the future topic of the doctor dissertation by following mail: dinararukeshubayeva.75@mail.ru

The subject of the letter shall indicate the following: "Abstract, full name, doctoral degree applicant."

All abstracts shall be checked for plagiarism. The threshold percentage of the original text shall not be less than 70%.

The deadline for submitting the abstract is August 3, 2025, the abstract is accepted once.

EVALUATION CRITERIA

The maximum score for the creative essay defense exam is 50 points. The minimum passing score is 25.

45-50 points (excellent)

The applicant must present an actual problem, demonstrate sufficient erudition, analytical thinking, knowledge of apparatus circuits, vision of problem-solving ways.

36-44 points (good)

The applicant well formulates the goal and objectives, logically sets out the main research provisions. However, demonstrates an insufficient level knowledge on the problems of theory, history and methodology of the issue under study.

25-35 points (satisfactory)

Poor understanding of the essence of the research problem, insufficient written scientific presentation skills, insufficient argumentation of the relevance of the work.

0-24 points (unsatisfactory)

Lack of practical significance of the study, small size (10 or less pages), poor knowledge of the apparatus circuits, inconsistency of the topic to the specialty profile.

Sample title page

**MINISTRY OF CULTURE AND INFORMATION OF THE REPUBLIC OF
KAZAKHSTAN
RSI KURMANGAZY KAZAKH NATIONAL CONSERVATORY»**

Theme: «.....»

Code and name of the specialty

ESSAY

Performed by: NAME

Almaty– 2025

Annex 6

**Grading System Scale
for the Master Degree Applicants**

Exam Type	Tasks Form	Language Exam	Maximum score	Threshold score
Foreign Language Test	– listening – lexical-grammatical test – reading	English / German / French	50	25
Study Readiness Test	Test with one correct answer	Kazakh / Russian	30	7
Creative exam №1	Abstract presentation	Kazakh / Russian	35	7
Creative exam №2	Specialty	Kazakh / Russian	35	7
Total			150	46

Annex 7

**Grading System Scale
for the PhD Applicants**

Exam Type	Task Form	Language Exam	Maximum score	Threshold score
Creative exam №1	Abstract presentation	Kazakh / Russian	50	25
Creative exam №2	Specialty	Kazakh / Russian	50	25
Total			100	50

Master's Degree score.

The minimum score for study based on a state educational order is 75 points.
Applicants with a score of 75 to 150 points (including CT scores) may apply for a grant.

PhD Degree score.

The minimum score for study based on a state educational order is 75 points.
Applicants with a score of 75 to 100 points (including CT scores) may apply for a grant.

Annex № 8

Приложение 1-2
к Типовым правилам приема на обучение в
организации образования, реализующие
образовательные программы послевузовского
образования

Шкала перевода баллов международного сертификата, подтверждающего владение иностранным языком в соответствии с общеевропейскими компетенциями (стандартами) владения иностранным языком в баллы по тесту иностранного языка КТ в магистратуру с казахским или русским языком обучения

Вид теста	Баллы	Баллы по иностранному языку
IELTS	не менее 6	25
	не менее 6,5	30
	не менее 7	40
	не менее 7,5	45
	не менее 8	50
TOEFL IBT	не менее 78	25
	не менее 93	30
	не менее 101	40
	не менее 109	45
	не менее 114	50
DSH, TestDaF-Prüfung	не менее уровня B2	25
	Niveau C1/уровень C1	35
	Niveau C2/уровень C2	50
TEFL, DELF, DALF, TCF	не менее уровня B2	25
	не менее уровня C1	35
	не менее уровня C2	50

Annex № 9

The essay for admission to doctoral studies should answer the following questions:

1. Why are you interested in scientific activity?
2. What direction of research do you plan to choose and why?
3. Why do you choose the Kazakh National Conservatory as the basis for your research for the degree of Doctor of Philosophy?
4. What have you already done in the direction of your research? What results do you consider promising for further scientific development?_

The volume of the essay is 800-1000 words.