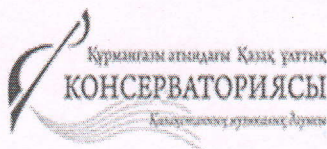


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мекемесі



Republican State Institution
«Kurmangazy Kazakh National
Conservatory»

Ministry of Culture and
Information of the Republic of
Kazakhstan

ЕРЕЖЕСІ

30 april 2025

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REGULATION

№ P-20-25

Almaty c.

APPROVED

By the decision of the Academic Council
RSI «Kurmangazy Kazakh National
Conservatory»

Ministry of Culture and Information
of the Republic of Kazakhstan

Chairperson



G. Tasbergenova

Protocol No. 10 «30» april 2025

REGULATION ON THE PROCEDURE FOR THE DEVELOPMENT AND IMPLEMENTATION OF DOUBLE DEGREE PROGRAMS AND JOINT EDUCATIONAL PROGRAMS (JEP)

Developed by:			
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Position	Signature	Full name	Date

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ACRONYMS AND ABBREVIATIONS

Kurmangazy KNC – RSI «Kurmangazy Kazakh National Conservatory»

RGI – Republican State Institution

MES RK – Ministry of Education and Science of the Republic of Kazakhstan

JEP – Joint Educational Program

TAS – Teaching and Academic Staff

SESR RK – State Compulsory Education Standard of the Republic of Kazakhstan

ASA – Academic Services Administration

Vice-Rector for AA – Vice-Rector for Academic Affairs

HEI – Higher and Postgraduate Education Institution

AC – Academic Council

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1. GENERAL PROVISIONS

1. These Regulations on the procedure for the development and implementation of Joint Educational Programs (JEP) at the Republican State Institution “Kurmangazy Kazakh National Conservatory” (hereinafter – the Conservatory) have been developed in accordance with the requirements established by the legal and regulatory documents in the field of education of the Republic of Kazakhstan.

2. These Regulations govern the procedure for the development and implementation of joint educational programs for applicants at all levels of higher and postgraduate education at the Conservatory.

3. These Regulations are intended for internal use within the Conservatory.

4. Key terms and definitions:

1) Double degree programs – programs based on comparability and synchronization of educational programs of partner institutions of higher and/or postgraduate education, characterized by mutual obligations regarding the definition of program objectives and content, organization of the educational process, and the degrees or qualifications awarded.

2) Joint educational program (JEP) – an educational program developed and implemented by two or more partner universities (Kazakhstani or a combination of Kazakhstani and foreign institutions), which provides for the awarding of joint (double or multiple) degrees (qualifications) from two or more universities upon successful completion, along with the issuance of corresponding educational documents (diplomas, certificates).

3) Multiple degree – the awarding of two or more national diplomas (Double Degree Diplomas), one from each partner university, upon completion of a joint program.

4) Joint degree – the awarding of a single diploma (Joint Diploma), jointly issued and signed by all partner universities, upon completion of a joint educational program.

5) Learning outcomes – the expected and measurable specific achievements of students and graduates, expressed in terms of knowledge, skills, abilities, and competencies, which describe what a student/graduate is expected to be able to do upon completion of all or part of an educational program. Learning outcomes and competencies required for awarding educational and/or professional qualifications may be achieved through formal, non-formal, or informal learning.

2. NORMATIVE REFERENCES

5. These Regulations refer to the following normative legal documents:

a) Law of the Republic of Kazakhstan "On Education";

b) Order of the Minister of Science and Higher Education of the Republic of Kazakhstan dated July 20, 2022 No. 2 “On the Approval of the State Compulsory Standards of Higher and Postgraduate Education”;

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c) Order of the Ministry of Education and Science of the Republic of Kazakhstan No. 152 dated April 20, 2011 “On the Approval of the Rules for Organizing the Educational Process under the Credit Technology of Education”;

d) Model Rules for the Activities of Educational Organizations Implementing Educational Programs of Higher and (or) Postgraduate Education (Order of the Ministry of Education and Science of the Republic of Kazakhstan No. 595 dated October 30, 2018);

e) Joint Order of the Minister of Science and Higher Education of the Republic of Kazakhstan No. 544 and the Minister of Enlightenment of the Republic of Kazakhstan No. 322 dated October 24, 2023 “On the Approval of the Rules for Recognition of Learning Outcomes Obtained Through Non-Formal Education and the Results of Recognition of Professional Qualifications.”

3. PROCEDURE FOR THE DEVELOPMENT AND IMPLEMENTATION OF DOUBLE DEGREE AND JOINT EDUCATIONAL PROGRAMS

6. Double degree and joint educational programs are developed based on an agreement between two partner higher and (or) postgraduate education institutions (HEIs).

7. The mandatory volume of the joint educational program to be completed by the student at the partner HEI is determined.

8. Students who fully complete the double degree program are awarded degrees by each partner HEI, or a single joint degree, based on mutual agreement.

9. The agreement shall include provisions for mandatory recognition and automatic credit transfer of study periods and learning outcomes, based on shared principles and quality assurance standards.

10. Partner HEIs involve teaching staff in the double degree program, jointly develop the educational program, participate in teaching, and take part in joint admission and certification committees.

11. The study period at partner HEIs must be at least 2 years for bachelor’s programs, at least 1 year for master’s programs, and at least 1 year for doctoral programs.

12. A joint educational program, upon proposal from the relevant structural units of the HEIs (e.g., department), is subject to discussion by the Methodological Council.

13. The decision to develop and implement a joint educational program is made by the Academic Council of the HEI and must include the following information:

- 1) justification of the relevance and necessity of creating a joint program;
- 2) the title of the joint educational program, indicating the level of study, degree to be awarded, qualification, and duration of study;
- 3) a brief description of the educational program (structure and content);
- 4) information about the partner HEIs and the proposed coordinators of the joint program.

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14. Based on the decision of the Conservatory's Academic Council, the joint educational program is developed, and the program coordinators are appointed.

15. After completing all stages of development, the joint program is approved by the heads of the partner universities and proceeds to implementation.

16. Admission of candidates to the joint educational program is carried out in accordance with the requirements established by the program.

17. Implementation of joint programs in HEIs is carried out in accordance with these Regulations, the normative documents listed in the section "NORMATIVE REFERENCES," and other relevant regulations governing educational activity.

18. Academic mobility of students, faculty, and administrative staff within joint programs is ensured in accordance with Kazakhstani legislation, normative legal acts of the Ministry of Science and Higher Education of the Republic of Kazakhstan (MES RK), the university charter, international treaties of the Republic of Kazakhstan, and internal normative documents of the partner HEI.

19. Foreign citizens participating in joint programs have the same rights and obligations as other international students, faculty, and staff of the partner universities coming to the HEI.

20. Quality assurance of education within the joint educational program is carried out jointly by representatives of the HEIs and the partner institutions, as well as by external experts (as determined by the program administration).

21. If necessary, training within the joint educational program may be conducted using modern information technologies and distance learning methods.

22. The department (faculty) responsible for implementing the joint educational program at the Conservatory or partner HEI ensures informational and instructional support for students in the disciplines and courses taught as part of the joint program.

4. PARTICIPATION OF STUDENTS IN DOUBLE DEGREE / JOINT EDUCATIONAL PROGRAMS

23. A student's participation in a double degree or joint educational program is initiated based on their application and in accordance with the agreement (contract) concluded with the partner HEI. The student undergoes the enrollment procedures at the partner institution.

24. International students enrolled in a double degree program follow the same procedures for inclusion in the general student body, with a special note indicating "inclusive education," along with the period, duration of study, number of disciplines, and the volume of credits to be completed.

25. The student's individual study plan includes a list of academic disciplines, their workload (in credits and hours), distribution by semesters, and indication of the partner higher and/or postgraduate education institutions where the courses will be completed, as well as the procedure for credit transfer.

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5. AMENDMENTS

26. Amendments and additions to the Regulation may be made only with the permission of the Vice-Rector for Academic Affairs.

27. Notices of amendments to the Regulation submitted for storage may be issued only by the originating unit (developer).

28. Amendments to the Regulation shall be made by the Head of the Academic Affairs Service (AAS) with mandatory entry in the amendments registration sheet.

29. The AAS is responsible for introducing changes and additions into the original and registered working copies.

30. The Regulation is subject to review by the Vice-Rector for Academic Affairs and the AAS at least once every three years, with a required entry in the review frequency log sheet.

31. Grounds for making amendments and additions to the Regulation may include:

1) newly introduced changes and additions to regulatory legal acts having the force of law;

2) orders of the Rector;

3) redistribution of duties among structural units;

4) reorganization of structural units;

5) a memo from the Head of the AAS indicating the reason for the amendments, with the approval of the Vice-Rector for Academic Affairs.

32. In the case of renaming a unit, the title of the Regulation must be updated accordingly.

33. If the Regulation is fully replaced, all obsolete copies in the Conservatory must be withdrawn and replaced with the new version.

34. Responsibility for withdrawing and replacing the outdated Regulation lies with the Vice-Rector for Academic Affairs and the Head of the AAS.

35. A Regulation that has lost its validity shall be marked with the note “Cancelled,” indicating the basis for cancellation, the date, and the signature of the person who made the note.

6. APPROVAL, STORAGE, AND DISTRIBUTION

36. The Academic Affairs Service (AAS) shall carry out the approval of the Regulation in accordance with the requirements of the legal and regulatory acts of the Republic of Kazakhstan.

37. The Regulation is developed by the AAS.

38. The Regulation is coordinated with the following:

1) Vice-Rector for Academic Affairs;

2) Head of the Quality Management, Internal Audit, and Strategic Planning Project Office;

3) Head of the Legal Sector.

39. The Regulation is approved by the Rector and remains in effect until revoked.

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40. The original of the Regulation is stored in the Documentation and Archives Department, and the Head of this department is responsible for its safekeeping.

41. The Vice-Rector for Academic Affairs and the Head of the AAS are responsible for ensuring that all employees of the structural unit are familiarized with the contents of the Regulation, with signatures on the original's acknowledgment sheet.

42. The Human Resources Department shall ensure that new employees are informed of the requirement to become familiar with this Regulation upon hiring.

43. The distribution of registered working copies of the Regulation is carried out by the Documentation and Archives Department.

44. The Head of the AAS is responsible for the safekeeping of the registered working copy of the Regulation in the respective unit.

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7. CHANGES SHEET

[illegible]

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8. FAMILIARIZATION SHEET

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